

Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting (held at MFL)
Date: December 12, 2022

Trustees Present:

Patricia Shanley – President
Carol Connell Cannon- VP
Casey Auerbach-Treasurer
Diane Egan- Secretary
Terry Schommer

Via Zoom:
Nedda Tichi
Nucula Brown
John Fontana

Also Present:

Amanda Primiano – Library Director
Mary Duffy – Assistant Library Director
Joanne Movrich – MFL staff
Melanie Turner – MFL staff

1. The meeting was called to order and the Pledge of Allegiance recited at 8:07. NO IN-PERSON QUORUM WAS PRESENT. Therefore, no MOTIONS or RESOLUTIONS could be voted on at the meeting.
2. MOTION to adopt the agenda was tabled.
3. MOTION to accept the minutes of the previous meeting was tabled
4. Public Comment – N/A
5. **Directors Report:** An in-depth Directors Report was submitted by the Library Director prior to the meeting for the Board to read. Some highlights of the report were discussed. These highlights included:
 - Attendance figures, circulation figures and community room usage were presented to the Board.
 - Year of the Arts – the YOTA programs for November were very successful. The cookbooks are in and available on a first-come, first serve basis to patrons. One copy will be added to the collection and a PDF available online. The Village of Monroe will be sharing our email about December programs on their email blast.
 - The Snowflake Raffle and Boutique was a success. The Board thanks Melanie Turner for all her hard work in making it a successful fundraiser. The MFL took in \$200 for the bake sale and \$1,210.00 for the raffle resulting in a profit of \$1,035.
 - MWSCD collaboration continues.
 - The library and North Main will be collaborating on the one school/one read program
 - The Director met with MWCS D Asst. Superintendent on ways to further information sharing including a possible system-wide approach for library card distribution. Collaboration with the school system would involve our agreement to sign their data privacy agreement. A

suggestion was made that parents need to be aware of their responsibility for library materials

- The Director participated in the RCLS “Train the Trainers” workshop to help directors be able to provide the training that will be necessary for the Trustees to fulfil the required 2 hours of training that will be necessary. A discussion on how to implement the training followed. Board members will communicate with the Board President when and in what manner they would prefer the modules be presented.

6. **Treasurers Report.** – Financial statements had been submitted to the Board prior to the meeting to study. Since no quorum was present, no MOTIONS to adopt were made.

7. Standing Committee Reports

- Nominating Committee – Nominations were made to be voted on at the Annual Meeting held in January. Standing for Executive board are:

Patricia Shanley – President
Carol Connell Cannon- VP
Casey Auerbach-Treasurer
Diane Egan- Secretary

Standing for re-election to 2-year term are:

John Fontana
Theresa Schommer
Susan Tomaski

- Building & Grounds - N/A
- Library Operating – N/A
- By-Laws – suggested changes to the wording of the by-laws were discussed. Some wording changes were suggested. No MOTION to adopt the changes were made.
- Finance –. N/A
- Fund Raising –. Again, Melanie Turner was thanked for her work making the Snowflake Raffle and Boutique a success
- Grants –N/A
- Long Range Planning – During the month of November members of the Board met with architects from 2 different firms for their thoughts on possible expansion of the library to meet community needs. The Board is in the information gathering process and determining how to proceed with this project.
- Public Relations – another meeting is to be held on December 15 with some patrons who are interested in restarting our “Friends of the Library” group. We have been asking for volunteers through newspaper, email and social media.

8. Old Business – Professional Development. Board members who haven't done so were urged to complete the Sexual Harassment Training provided by NY State online.

9. New Business – The Board collected money to make a donation to the Nature Conservancy in memory of Jon Huberth.

10. Good and Welfare – N/A

The meeting adjourned at 9:30 pm

Submitted by Diane Egan, December 16, 2022